

नवोदय विद्यालय समिति

मानव संसाधन विकास मंत्रालय का एक स्वायत्त संस्थान
(स्कूल शिक्षा एवं साक्षरता विभाग)
भारत सरकार, क्षेत्रीय कार्यालय
ए-१३७/ए अलकापुरी, हबीबगंज, भोपाल-४६२०२४



NAVODAYA VIDYALAYA SAMITI

An Autonomous Organization under Ministry of H.R.D
(Deptt of School Education and Literacy)
Govt. of India, Regional Office
A-135/A, Alkapuri, Habibganj,
Bhopal (MP)-462024

EPBX No.0755-2489946; Fax 0755-2480171; E-mail nvsrobhopal@yahoo.co.in

F. No.28.01/2018-NVS(BPL)/Pers./1569

Date: 26 .06.2018

BY SPEED POST/BY- E-Mail

IMMEDIATE ATTENTION

To
**All Principal
Jawahar Navodaya Vidyalaya
Under Bhopal Region .**

Sub: **Engaging of Faculty cum System Administrator on contractual basis by drawing the merit list of candidates on the basis of their scoring/achievement on scholastic level for the session 2018-19 – Reg.**

Sir/Madam

In order to ensure that suitable arrangements for engaging FCSA in the JNVs on contractual basis from the very beginning of the academic year, it is proposed to complete the selection/process of FCSAs for appointment on contractual basis in the JNVs of the region by drawing a panel of FCSAs on the basis of their scoring in academic activities.

In order to fill up the vacancies of FCSAs on contractual basis during the on-going academic session 2018-19, it has been decided to finalize the selection of FCSAs without any interview i.e. by way of selecting the candidates by awarding marks on basis of the marks scored by the candidates in their educational and Teaching Experience, etc. **at Regional Office level.** Accordingly, this year **no weightage is to be given for interview** and the merit will be prepared purely on the basis of scholastic/non-scholastic performance of the candidates.

I am enclosing herewith specimen copy of the advertisement (**Annex-I**) & **Notice Annex-II**) which may be modified at your level as per requirement and upload on Vidyalaya website incorporating the following information in the appropriate place.

- i) The location of the Vidyalaya/District name of the Vidyalaya
- ii) The last date of submission of the application in the vidyalaya office is **07.07.2018**)

The Principals of JNV, Bhopal, Jabalpur, Indore, Raipur, Cuttack & Sambalpur are requested to publish the brief advertisement (**Annex-I**) in local popular Hindi & English dailies covering all the districts in the State which has a maximum coverage in the nearby areas/districts. The advertisement will be given in sufficient space to easily catch the sight of the readers. It should be noted that the advertisement is required to be published in popular/prominent newspaper having coverage in the area of the cluster .

For the empanelment/engagement of FCSAs on contract basis in the on-going academic session 2018-2019, the process **will be undertaken by the Principals of the respective JNVs** of the Bhopal Region in the following manner :-

Each Jawahar Navodaya Vidyalaya will upload the advertisement as suggested by Regional Office, Bhopal. The Principal of each Cluster i.e. **Bhopal/Indore/Jabalpur/Raipur/ Cuttack & Sambalpur** will place the advertisement in Newspapers in **Hindi and English** dailies besides putting the same on its website.

The prescribed format of application will be uploaded on the Navodaya Vidyalaya Samiti, Regional Office, Bhopal website and the same will also be available on the website of the concerned JNVs (The format of application is enclosed as **Annexure-III**).

The applicants would be required to download the application form either from the website of Navodaya Vidyalaya Samiti (Regional Office), Bhopal or from website of Vidyalaya's website and the duly filled in application form alongwith the required testimonials, relevant certificates etc. will be sent by the applicant to the Principal, Jawahar Navodaya Vidyalaya of Madhya Pradesh/Chattisgarh/Odisha State where they wish to get appointment as FCSA either in person or by Registered Post/Speed Post only so as to **reach by 07.07.2018**.

The Principal of the concerned JNVs will receive the application from candidates compile the list of application in the enclosed format (**Annexure-IV**) and **prepare the Merit List as per the criteria given in Annexure-V** duly signed by the Principal concerned and send to the Cluster In-charge Principal nominated as given below table by 16.07.2018 through special messenger and soft copy of the same list (in Excel format) send to this office e-mail i.e. - nvsrobpl.pers@gmail.com.

Sl.No.	Name of the cluster	Name of the JNVs allotted in the cluster	Total Nos. of JNVs
01	Indore Cluster	Harda, Hoshangabad, Shajapur, Bhopal, Rajgarh, Raisen, Sehore, Vidisha, Burhanpur, Indore, Dhar, Jhabua-I, Jhabusa-II, Alirajpur, Khargone, Neemuch, Ratlam, Dewas, Mandasour, Badrani, Ujjain-I, Ujjain-II, Khandwa, Agarmalwa	24
02	Jabalpur Cluster	Betul, Mandla, Katni, Damoh, Rewa, Sidhi, Satna, Shahdol, Anuppur, Umaria, Dindori, Panna, Narsinghpur, Balaghat, Jabalpur, Chhindwara, Seoni	17
03	Gwalior Cluster	Gwalior, Morena, Guna, Ashoknagar, Sheopur, Shivpuri, Datia, Bhind, Tikamgarh, Sagar, Chhatarpur,	11
04	Raipur Cluster	Balod, Balrampur, Baster, Bilaspur, Bemetra, Bijapur, Balodabazar, Dantewada, Dhamtari, Durg, Gariyaband, Janjgir-Champa, Jashpur, Kanker, Kabirdham, Korba, Korba, Kondagaon, Mahasamund, Narayanpur, Mungali, Raigarh, Raipur, Rajnandgaon, Sukma-I, Sukma-II, Surgapur, Surguja	28
05	Cuttack Cluster	Cuttack, Mayurbhanj, Keonjhar, Balasore, Keonrapada, Jagatsinghpur, Jajpur, Bargarh, Bhadrak, Puri, Sonapur, Dhenkanal, Khurda, Nayagarh	14
06	Sambalpur Cluster	Sambalpur, Angul, Boudh, Malkangiri-I, Malkangiri-II, Koraput, Nabrangpur, Rayagada, Gajapati, Ganjam, Phulbani, Nuapada, Jharsuguda, Deogarh, Sundergarh, Bolangir, Kaahandi	17

- Thereafter the concerned Cluster In-charge Principal shall send the application alongwith consolidated list of candidates received from all the JNVs his/her cluster to the Principal, JNV,Ratibad, Distt. Bhopal (M.P.) by special messenger by 18.07.2018 positively for further necessary action.

- After the receipt of the applications of the candidates from cluster centre, the final merit list will be prepared by the committee constituted by the Deputy Commissioner, Regional Office, Bhopal. The committee will communicate the details of the candidate to the Principal concerned. The Principal concerned shall invite the candidate for entering in to contract. As these are contract engagements JNV shall not prepare an appointment letter. The selected candidate shall only be called for entering into contract. While inviting the candidate the draft contract documents shall be sent to the candidate to enable hi/her to make a decision on the type of engagement.

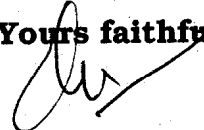
In case, the candidate appearing in the merit list does not join in the stipulated date, in that event the Principal concerned will inform the position to RO for nominating next available candidate in the merit list.

Simultaneously you are requested to upload the details of advertisement on Vidyalaya website alongwith following documents :

1. Advertisement
2. Eligibility Criteria
3. Application Format

Arrangements should be made that a copy of the advertisement sent to the newspaper is also be displayed on the **Vidyalaya Notice Board as well as website of the Vidyalaya**. Wherever possible it may also be provided to the PROs of the Universities and Head of the Department of the Colleges, Employment Officers of the respective district/office of the DEOs in order to attract more qualified and better skilled candidates.

Yours faithfully,



(CH. PRASADA RAO)
DEPUTY COMMISSIONER

Encl: As stated.

Copy to:

- 1 The Principal, JNV, Bhopal/Indore/Jabalpur/Raipur/Cuttack & Sambalpur-for information - **with a request to publish the advertisement (Annex-A) in local popular Hindi & English dailies covering all the districts in the State. The advertisement will be given in sufficient space to easily catch the sight of the readers. It should be noted that the advertisement is required to be published in popular/prominent newspaper having coverage in the area of the cluster.**
2. **The Principal, JNV, Indore/Jabalpur/Gwalior/Raipur/Cuttack & Sambalpur-for information- with a request to** send the applications alongwith the consolidated list of candidates received from all the JNVs of your cluster to the Principal, JNV,Ratibad, Distt. Bhopal (M.P.) by special messenger by 16.07.2018 positively for further necessary action.
- 2 All Assistant Commissioners Cluster Incharges, NVS, RO, Bhopal - for information and necessary action along with a set of all above documents. It is to be ensured that the process is completed in a very transparent manner with ZERO ERROR in the JNVs of his/her Cluster .
- 3 The Assistant Commissioner (Admn.), NVS, RO, Bhopal.


DEPUTY COMMISSIONER



**NAVODAYA VIDYALAYA SAMITI
(BHOPAL REGION)**

(AN AUTONOMOUS ORGANIZATION UNDER MINISTRY OF HUMAN
RESOURCE DEVELOPMENT) DEPT. OF SCHOOL EDUCATION & LITERACY, GOVT. OF
INDIA.

A-1351-A, ALAKAPURI, GATE NO.02 BHOPAL - 462024 (M.P.)

**APPOINTMENT OF FACULTY-CUM-SYSTEM
ADMINISTRATOR (FCSA) ON CONTRACT BASIS**

Navodaya Vidyalaya Samiti, Regional Office, Bhopal invites application from eligible candidates for appointment on contractual basis to the post of Faculty-cum-System-Administrator (FCSA) for the session 2018-19 in the Jawahar Navodaya Vidyalayas located in the States of Madhya Pradesh, Chhatisgarh & Odisha on purely on contract basis through Registered/Speed post or can be submitted in person in the office of the concerned JNV only where the candidates(s) wish to apply, between 9.00 a.m. to 4.00 p.m. on all working days. The last date for submission of application form in respective vidyalaya is 07.07.2018. Applications will not be accepted at Navodaya Vidyalaya Samiti, Regional Office, Bhopal.

For detailed information regarding eligibility criteria, educational qualification, etc., applicant may visit the website of NVS, RO, www.nvsrobhopal.com and the website of Jawahar Navodaya Vidyalayas of Madhya Pradesh/Chattisgarh/Odisha State (website addresses and postal addresses of JNVs of the concerned district) which are available on the website of NVS,RO, Bhopal www.nvsrobhopal.com. The criteria for selection will be merit based on educational qualification, Professional qualification and experience. There will be no interview.

Once again the candidates are advised, not to submit their application to Regional Office, Bhopal directly

For further details, visit website of Navodaya Vidyalaya Samiti, Regional Office, Bhopal www.nvsrobhopal.com.

Sd/
DEPUTY COMMISSIONER



नवोदय विद्यालय समिति

मानव संसाधन विकास मंत्रालय का एक स्वायत्त संस्थान
(स्कूल शिक्षा एवं साक्षरता विभाग) भारत सरकार, क्षेत्रीय कार्यालय
ए-135/ए अलकापुरी, हबीबगंज, भोपाल-462024

संविदा आधार पर संकाय-सह-प्रणाली प्रशासका(एफ0सी0एस0ए0) शिक्षकों की नियुक्ति

नवोदय विद्यालय समिति, क्षेत्रीय कार्यालय, भोपाल के अन्तर्गत संचालित जवाहर नवोदय विद्यालयों में शैक्षणिक सत्र 2018-19 हेतु संकाय-सह-प्रणाली प्रशासका(एफ0सी0एस0ए0) पदों पर संविदा आधार पर शिक्षकों की नियुक्ति हेतु (पात्र उम्मीदवारों) से आवेदन आमंत्रित किए जाते हैं। संबंधित जवाहर नवोदय विद्यालय के प्राचार्य को आवेदन पत्र पंजीकृत डाक अथवा व्यक्तिगत रूप से दिनांक 07.07.2018 तक कार्यालयीन दिवसों में प्रातः 9.00 से 4.00 तक जमा किये जा सकते हैं। आवेदक द्वारा सीधे क्षेत्रीय कार्यालय, भोपाल में भेजे गये आवेदन स्वीकार्य नहीं होंगे।

आवेदन पत्र एवं विस्तृत शर्तों की जानकारी के लिए नवोदय विद्यालय समिति, क्षेत्रीय कार्यालय, भोपाल कि वेबसाइट www.nvsrobhopal.com एवं सम्बंधित जवाहर नवोदय विद्यालय कि वेबसाइट का अवलोकन करें। क्षेत्रीय कार्यालय, भोपाल के अधीनस्थ जवाहर नवोदय विद्यालयों का सम्पूर्ण पत्राचार एवं ई-मेल पता क्षेत्रीय कार्यालय, भोपाल की वेबसाइट www.nvsrobhopal.com से प्राप्त किया जा सकता है। चयन का आधार साक्षात्कार न होकर शैक्षणिक/सह-शैक्षणिक, व्यवसायिक योग्यता एवं सम्बंधित विषय में अनुभव के आधार पर प्राप्त अंको की मेरिट ही होगी।

नवोदय विद्यालय समिति, क्षेत्रीय कार्यालय, भोपाल में आवेदन स्वीकार्य नहीं होंगे।

ओर अधिक जानकारी के लिए नवोदय विद्यालय समिति, क्षेत्रीय कार्यालय, भोपाल की वेबसाइट www.nvsrobhopal.com का अवलोकन करें

उपायुक्त

NAVODAYA VIDYALAYA SAMITI, REGIONAL OFFICE, BHOPAL
NOTICE FOR EMPANELMENT/ENGAGEMENT OF FACULTY-CUM-SYSTEM ADMINISTRATOR (FCSA) ON
CONTRACT BASIS

Navodaya Vidyalaya Samiti, Regional Office, Bhopal invites applications from eligible candidates for empanelment and engagement of Faculty-cum-System-Administrator (FCSA) purely on contract basis for the academic session 2018-19 in the Jawahar Navodaya Vidyalayas located in the States of Madhya Pradesh, Chhatisgarh & Odisha. JNVs being residential in nature, makes it mandatory for the employee to reside in the Vidyalaya campus to attend residential school duties besides teaching. Boarding and Lodging will be provided as available at the JNV site.

Application format alongwith all other relevant details are available in the website of Navodaya Vidyalaya Samiti, Regional Office, Bhopal www.nvsrobhopal.com and in the website of JNVs of the concerned district (website addresses and postal addresses of JNVs are available on the website of NVS,RO,Bhopal www.nvsrobhopal.com).

- **Essential Education Qualifications**

Graduation with Diploma in Computer Application (equivalent to 'A' level course of DOEACC) from a recognized institution.

OR

'A' level certificate from DOEACC

OR

BCA from recognized University/Institution

OR

B.E./B.Tech in Computer Science/ Information Technology or Information Science from a recognized University.

- **REMUNERATION OFFERED :**

The selected candidate will be engaged for a period of ten months from the date of engagement or till the end of April,2019 whichever is less excluding long vacations on contract basis at a fixed monthly remuneration for normal station Rs. 26,250/-pm and Hard station for Rs. 31,250/- as monthly remuneration.

- **UPPER AGE LIMIT IS 60 YEARS FOR FCSAs AS ON 30.05.2018**

- **Experience in Government/Govt. aided residential schools only is to be considered**

Interested/eligible applicants can download the application format as stated above and apply to any one of the Principal, Jawahar Navodaya Vidyalaya in Madhya Pradesh/Chattisgarh/Odisha State (name of the concerned JNV).

The candidates are advised to annex self attested testimonials in support of his/her age, qualification, experience, scholastic/non-scholastic achievements alongwith the application the merit list will be prepared JNV wise. **No separate interviews will be held.** The cut-off date for determining the eligibility will be **30.05.2018.**

Applications, strictly in the prescribed formats, can be submitted to the office of the **Principal/JNV concerned** on all working days between from-26.06.2018 to 07.07.2018. Applications can be either sent **through registered/speed post only** or can be submitted in person in the office of the concerned JNV between 9.00 a.m. to 4.00 p.m. on all working days. **No applications will be accepted in the Regional Office at Bhopal.**

The last date of receipt applications in the Office of the Principal of concerned JNV is 07.07.2018.

TERMS & CONDITIONS :

1. The appointment shall be purely on contract basis for a fixed period and will not confer any right on any employee to seek regularization of services or for continuation of contract period.
2. FCSA will be appointed only in case of those JNVs where the installation of hardware in the Vidyalaya has been completed.
3. The candidate appointed as FCSA on contract basis will be responsible to teach the children, impart training to other teachers/ other staff members, upkeeping of hardware & software, maintenance of records for supply and issue of computer stationery and consumables and would submit periodic reports to the Principal as required.
4. The FCSA is deployed for teaching the students from Class VI to Class X.
5. The FCSA shall take 26 periods in a week during academic hours and 12 periods in the afternoon.
6. The FCSA can also be entrusted with other duties like MOD, tutorship and prep duties.
7. The FCSA shall maintain the website of the Vidyalaya regularly.
8. The FCSA is not entitled for any leave during the period of contract, and he/she will be governed by the normal Vidyalaya holidays during the contract period.
9. On termination of the contract, the FCSA shall not be entitled to any terminal benefits from the Principal of the JNV or NVS.
10. FCSA shall provide hands on support for all the other staff (Teaching & non-teaching)
11. Notwithstanding anything in the contract, the Principal may terminate the service of the FCSA before the expiry of the said period in case if his/her work is not found satisfactory or is his/her conduct is found to be unbecoming of a Govt. servant and unsuitable for a co-educational residential institution.
12. The contract FCSA is entitled for rent free accommodation within the Vidyalaya campus as per availability and is entitled for free meals along with the students.

Interested candidates fulfilling the eligibility criteria as given above may apply in the enclosed application format to the nearest Jawahar Navodaya Vidyalaya or any other JNV as per the choice of the candidate. Selected candidates may be posted anywhere as per the requirement of NVS and not necessarily at the choice place indicated by the candidate in his application form/JNV to which the application has been sent.

The last date of receipt of application by the Principal of the Vidyalaya in the prescribed format is 07.07.2018. Eligible candidates should apply to only one JNV. Duplicate/multiple applications will be summarily rejected.

Tentative vacancy position in JNVs under Bhopal Region is as under:

Name of State	Name of District
CHHATISGARH	(1)Balod (2) Balrampur (3) Baster (4) Bilaspur (5) Bemetra (6) Bijapur (7) Balodabazar (8) Dantewada (9) Dhamtari (10) Durg (11) Gariyaband (12) Janjgir-Champa (13) Jashpur (14) Kanker (15) Kabirdham (16) Korba (17) Korba (18) Kondagaon (19) Mahasamund (20) Surajpur (21) Narayanpur (22) Raigarh (23) Raipur (24) Rajnandgaon (25) Sukma-I (26) Sukma-II (27) Mungeli (28) Surguja
MADHYA PRADESH	(1) Anuppur (2) Ashoknagar (3) Alirajpur (4) Agar Malwa (5) Balaghat (6) Betul (7) Bhind (8) Bhopal (9) Badwani (10) Burhanpur (11) Chattarpur (12) Chindwara (13) Damoh (14) Datia (15) Dewa (16) Dhar (17) Dindori (18) Gwalior (19) Guna (20) Hoshangabad (21) Harda (22) Indore (23) Jabalpur (24) Jhabua-I (25) Jhabua-II (26) Katni (27) Khandwa (28) Khargone (29) Mandla (30) Mandsour (31) Morena (32)Neemuch (33) Narsinghpur (34) Panna (35) Raisen (36) Rajgarh (37) Ratlam (38) Rewa (39) Sagar (40) Sagar (41) Satna (42) Sehore (43) Seoni (44) Shajapur (45) Shivpuri (46) Sidhi (47) Shahdol (48) Tikamgarh (49) Ujjain-I (50) Ujjain-II (51) Umaria (52) Vidisha
ODISHA	(1) Angul (2) Balasore (3) Bargarh (4) Bhadrak (5) Bolangir (6) Boudh (7) Cuttack (8) Dhenkanal (9) Ganjam (10) Gajapati (11) Jajpur (12) Jharsuguda (13) Jagatsinghpur (14) Khurda (15) Kalahandi (16) Kendrapara (17) Keonjhar (18) Koraput (19) Mayurbhanj (20) Malkangiri-I (21) Malkangiri-II (22) Nabrangpur (23) Nuapada (24) Nayagarh (25) Phulbani (26) Puri (27) Rayagada (28) Sambalpur (29) Sonepur (30) Deogarh (31) Sundergarh

These vacancies are tentative and subject to change.

Applications will not be accepted at Navodaya Vidyalaya Samiti, Regional Office, Bhopal


 DEPUTY COMMISSIONER



JAWAHAR NAVODAYA VIDYALAYA

Distt. _____

FORMAT FOR EMPANELMENT OF FCSAs PURELY ON CONTRACT BASIS FOR
THE SESSION 2018-19PART-I

Application for the post of _____ (on contract basis)

Name : _____

Date of Birth : _____ Age as on 30.05.2018: _____

Father/Husband's Name : _____

Full Correspondence Address: _____

Vill; _____ P.O. _____

Teh. _____

Distt. _____ State _____

Pin code No. _____

Contact Phone No. STD Code. _____ Phone Nos. _____

Mobile No. _____

E-mail _____

Category to which belong : _____
(Gen./SC/ST/PH/OBC/Navodaya Spouse)

In case of Navodaya Vidyalaya Spouse, given full details :

Name of spouse : _____

Post Held & Place of Posting : _____

B. EDUCATIONAL QUALIFICATION(Attach self-attested photocopies)

Sl. No.	Qualifications	Maximum Marks	Marks secured	% of marks obtained	Remarks
1.	High School (Class 10 th)				
2.	Intermediate +2 (Class 12 th)				
3.	Essential Education Qualifications				
	Graduation with Diploma in Computer Application (equivalent to 'A' level course of DOEACC) from a recognized institution				
	'A' level certificate from DOEACC				
	BCA from recognized University/ Institution				
	B.E./B.Tech in Computer Science/ Information Technology or Information Science from a recognized University.				
4.	Post Graduation in Computer related subject. Mention subject (-----)				
5.	CTET (conducted by CBSE)				
6.	Additional Qualifications, if any				

* Kindly enclose proof in respect of conversion of grades into marks, if applicable

Latest Passport
size photo affix

C. TEACHING EXPERIENCE:

S.No.	Name of organization (School/College)	Whether Govt. or Govt. aided school	Whether Residential or day school	Class(es) taught	Pay scale / consolidated remuneration .	Nature of appointment regular/contract /part time	Period of Experience Possessed		
							From	To	Completed Year (s) of experience

UNDERTAKING

- (i) Certified that the information given above is correct and true. If any discrepancy is found, my candidature may be rejected and I shall have no claim for selection.
- (ii) I am willing to accept the offer of appointment in any of JNVs of Bhopal Region (MP/CG/Orissa).

Signature of the candidate _____
with name

Date : _____

Place : _____

For office use

*Verified the documents and found in Order / *Shortcomings observed if any.*

Sl.No.	Nature of Shortcoming	Remarks

**Signature of the Principal
with name & designation**

